

## LIONS CLUBS INTERNATIONAL MULTIPLE DISTRICT 39 MODEL LUNCHEON

The selection of a club to sponsor the "Model Luncheon", at the Multiple District Convention, shall be at the discretion of the Multiple District Council of Governors.

As the name implies, the Model Luncheon should be truly a "Model" meeting. It should incorporate all those aspects which make a meeting interesting, educational, and business like a true Lions Club meeting. The agenda for the Model Luncheon should be consistent with the agenda, outlined by Lions Clubs International, published in the standard form Constitution and By-Laws for Lions Clubs.

The Club sponsoring the Model Luncheon should work very closely with the Host Club of the convention so that such things as arranging the head table, flag displays, microphones, etc., can in place at the proper time.

The Multiple District Council will reimburse the sponsoring club up to the limitation set by the Council for proper and legitimate expenses involved in sponsoring the Model Luncheon.

## LIONS CLUBS INTERNATIONAL MULTIPLE DISTRICT 39 MEMBERSHIP BREAKFAST

The selection of a club to sponsor the Membership Breakfast, at the Multiple District Convention, shall be at the discretion of the Multiple District Council of Governors.

The purpose of the Membership Breakfast is to recognize and honor those Lions who have distinguished themselves by becoming "KEY" members. The program for the breakfast should be designed to provide both seriousness of purpose and good fun and fellowship.

Appropriate awards should be provided for various levels of "Key" seniority in the various categories.

Close communication with the Convention Host Club is essential in arranging for the physical needs for the breakfast i.e., arranging the head table, microphones, piano, flags, Lions paraphernalia, etc.

The Multiple District Council will reimburse the sponsoring Club for legitimate and proper expenses incurred in hosting the Membership Breakfast. The limitation of the amount to be reimbursed will be set by the Multiple District Council.

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## LIONS CLUBS INTERNATIONAL MULTIPLE DISTRICT 39 NECROLOGY SERVICE

The purpose of the Necrology Service is to honor those Lions, Lionesses, and Leos of the Multiple District who have passed on since the proceeding Multiple District Convention.

The selection of a club to conduct the Necrology Service will be at the discretion of the Multiple District Council of Governors.

The Necrology Service should be impressive and solemn. The list of the deceased Lion, Lionesses, and Leos from the Multiple District should be mailed to the Club conducting the ceremony or to the District Governors. A short biography of the deceased is in order. The Club conducting the service shall solicit the help of the Zone Chairmen and Region Chairmen and others in getting the list of deceased not later than 10 days prior to the convention.

The Club conducting the Necrology Service should be in close communication with the Host Club in arranging for the physical needs such as piano, organ, podium, tables, seating arrangements, etc.

The Multiple District Council will reimburse the Club conducting the Necrology Service for proper and legitimate expense involved in the ceremony. The limitation of the reimbursement will be established by the Multiple District Council.

LIONS CLUBS INTERNATIONAL  
MULTIPLE DISTRICT 39 CONVENTION CREDENTIALS COMMITTEE

The Credentials Committee is established by the Multiple District By-Laws Article III Section 1.

The committee shall obtain a list of the club membership totals as of April 30, a list of past due accounts with Lions Clubs International and the District, and a list of the voting delegates by Lions name and club.

The committee will certify voting delegates and issue delegate cards.

The committee will report to the general session, at the time prescribed by the Multiple District Council, and include in the report the following:

1. The number of clubs in each Sub-District.
2. The number of clubs in each Sub-District represented at the convention.
3. The number of voting delegates certified in each Sub-District
4. The names of the members of the committee

At the completion of the report, move for its adoption.

Submit in writing the report and information to the council.

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LIONS CLUBS INTERNATIONAL  
MULTIPLE DISTRICT 39 CONVENTION RESOLUTIONS COMMITTEE

It is the duty of this committee to receive, analyze, and re-draft, if necessary, all resolutions designed to come before the convention. All such resolutions must be presented to the resolutions committee in writing before presentation to the convention. The committee selects those resolutions which it deems should be presented to the convention, and at the time the committee is called upon to make its report, it presents said resolutions for adoption.

It is also the duty of the resolution committee to draft certain resolutions, such as those thanking the Host Club and others who have assisted with the successful handling of the Multiple District Convention. These resolutions are not governed by the Rule stating that Resolutions are not read from the floor.

In the event this committee deems it inadvisable to present to the convention any resolution which has been presented to it, it will immediately so notify the delegate from whom the resolution was received.

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LIONS CLUBS INTERNATIONAL MULTIPLE DISTRICT 39 NOMINATING COMMITTEE

The Nominating Committee is established by the Multiple District By-Laws, Article I, Section 1.

The committee shall:

Receive all letters of nominations.

Acknowledge receipt of letters in writing.

Determine the validity of the nomination, making sure the nominee will meet the qualification requirements.

Notify the Multiple District Council Chairman of the nominations so the nomination will appear on the ballot.

Report to the Multiple District Convention in session:

The names of the members of the nominating committee.

The names of the nominees and for what office.

State that, except for the office of Council Chairman, official nominations and seconding speeches will be made in the Sub-District sessions.

State that, only the nominations received not less than 30 days prior to the Convention were considered, and that for those offices where no nominee was received, nominations will be taken from the floor at the appropriate session.

At the conclusion of the committee report, the reporter should move for adoption of the report.

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#### LIONS CLUBS INTERNATIONAL MULTIPLE DISTRICT 39 ELECTION COMMITTEE

The election committee is to organize, supervise, and conduct the elections and balloting for offices of the Council Chairman, The Vice District Governors, the Trustees of the Sight and Hearing Foundation, resolutions for constitutional changes ( properly presented ), and other items requiring the delegate vote of the Multiple District 39.

Ballots for the election will be presented to the election committee just prior to the balloting.

The election committee will:

Provide ballot boxes.

Insure that no electioneering takes place near the balloting room.

Insure that all balloting is conducted in a proper and dignified manner.

Insure that each certified delegate surrender their credentials card for a ballot.

Insure that the ballots are accurately and properly counted.

At the completion of the election the ballots, delegate cards, and the results of the election are turned over to the Council Secretary.

The election results will be given to the General Session of the Multiple District Convention at the time set by the District Council.

At the completion of the report the reporter is to announce the names of the election committee and then move for the adoption of the report.

#### LIONS CLUBS INTERNATIONAL MULTIPLE DISTRICT 39 CONSTITUTION AND BY-LAWS COMMITTEE

The function of the committee is to receive and analyze all proposed changes to the Constitution and By-Laws in effect within the Multiple District 39. It recommends for adoption the changes which are necessary to conform with the Constitution and By-Laws of Lions Clubs International.

This committee also consults with the Multiple District Council to determine whether the amount of the Multiple District Dues is sufficient to administer the affairs of the Multiple District Council and the Multiple District Convention. The members should keep in mind the fact that the purpose of all Lions dues is administration. The Multiple District dues are for defraying the expenses of the Multiple District Convention and the administrative expenses of the Multiple District Council.

#### LIONS CLUBS INTERNATIONAL MULTIPLE DISTRICT 39 CONVENTION RULES COMMITTEE

This committee outlines the rules of procedure which shall govern the Multiple District Convention. These rules must be approve by the convention at the opening session. In the absence of a ruling by the committee, ROBERT'S RULES OF ORDER should govern.

The chairman of the Rules Committee, when called upon for his report, shall give the names of the committee, and then read the Rules which the Rules Committee propose to be adopted for governing the Multiple District Convention.

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The following are suggested Rules:

**ORDER OF BUSINESS** - The regular order of business as shown on the program shall be strictly adhered to and new business will be in order each session only at the conclusion of the regular days program.

**RESOLUTIONS** - Resolutions are not to be read from the floor. All resolutions must be type or hand written on one side of the paper and delivered to the Chairman of the Resolutions Committee.

**SPEAKERS** - No person, exclusive of those who have been assigned speeches and discussions, shall be allowed to speak more than twice, nor shall they be permitted to speak more than three minutes each time on any subject, without the consent of the Convention.

**VOTING** - On all matters present, each chartered club in good standing in the Multiple District shall be entitled to one voting delegate and on alternate, who must be present in person, for each ten members of said club, or major fraction thereof, as shown on the records of the International office on the first day of the month preceding the month in which the convention is held. The major fraction referred to in this section shall be five or more members.

**PARLIAMENTARY AUTHORITY - ROBERT'S RULES OF ORDER** shall be the parliamentary authority of procedure not otherwise specifically covered. These rules of procedure shall not be suspended, added to, or amended, except by a two thirds vote of the Official Convention Delegates.

At the conclusion of reading the Rules, He/she then makes the following motion:

"Lion Chairman, I move the adoption of the Rules of Procedure."

#### LIONS CLUBS INTERNATIONAL MULTIPLE DISTRICT 39 INTERNATIONAL CONVENTION COMMITTEE

It is the duty of this committee to present to the Multiple District Convention a report on the forthcoming International Convention, and reminding all club members of their obligations in connection with the International Convention. It is important, therefore, that this committee be familiar with the details of the program of the business sessions and entertainment features of the International Convention, as well as the city in which the convention is being held,

The report should engender enthusiasm and desire on the part of all Lions to participate in the International Convention. It should include information on the plans of the manner in which the Multiple District itself will take part in the International Convention, such as uniforms, parade equipment, hotel reservations, and transportation planned, to and from, the International Convention.

#### LIONS CLUBS INTERNATIONAL MULTIPLE DISTRICT 39 CONVENTION EVALUATION COMMITTEE

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#### LIONS CLUBS INTERNATIONAL MULTIPLE DISTRICT 39 CONVENTION GREETER COMMITTEE

This committee is to work with the Convention Host Club in creating an atmosphere of WELCOME - ENJOYMENT LIONISM for all who attend the Multiple District Convention.

Enlist the help of the District Cabinet members and their companions to make everyone feel they are an important part of the convention.

Present a cheery, friendly attitude all during the convention.

Answer questions regarding the convention activities, refer people to the best possible sources of information.

Submit recommendation, suggestions, and ideas, in writing, to the Multiple District Council Chairman within two weeks following the close of the convention.

The Multiple District Council, with the help of the Host Club, will arrange for hosting the International Guest.

#### LIONS CLUBS INTERNATIONAL MULTIPLE DISTRICT 39 CONVENTION AWARDS COMMITTEE

Three awards are given each year by the lions of Multiple District 39 for club achievement at the Multiple District Convention. (The Host Club, of the convention, is not eligible for these awards)

##### 1. LION MILES AWARD

This award is determined by multiplying the number of Lions in attendance, at the convention, by the number of miles between the convention site and the individual club. The individual club with the highest total mileage receive a cash award the amount of which is determined by the Multiple District Council.

##### 2. CLUB PERCENTAGE OF ATTENDANCE

This award is determined by computing the percentage of attendance of members from each club attending the Multiple District Convention. Club membership will be taken from the Membership Reports as of the end of April. The Club with the highest percentage of members in attendance will receive a cash award the amount of which is determined by the Multiple District Council.

##### 3. DISTRICT PERCENTAGE OF ATTENDANCE

This award is based on the highest percentage of attendance of Lions from the individual Districts. The District with the highest percentage of Lions in attendance receives custody of the Multiple District bell to have the name of their District Governor engraved thereon.

The awards committee shall coordinate with the Cabinet Secretaries and the Host committee in compiling the statistics necessary to determine the winners of these awards. Attendance will be determined by registration records.

The awards committee will provide the necessary information to the Multiple District Council Chairman prior to the start of the District Governors Banquet. The awards will be made at the banquet.

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#### LIONS CLUBS INTERNATIONAL MULTIPLE DISTRICT 39 PAST DISTRICT GOVERNORS ASSOCIATION BY-LAWS

##### ARTICLE I NAME

Section 1. The name of this association shall be "Past District Governors Association of Multiple District 39.

##### ARTICLE II OBJECTS

Section 1. (a) The objectives of the association shall be consistent with the objectives of Lions Clubs International; Multiple District 39; Multiple District 39 Council of Governors; and the individual Lions Clubs in the Multiple District.

(b) The members of the association shall provide counseling and assistance, when requested, by Lions Clubs International; the Multiple District Council of Governors; and individual Lions Clubs, on all phases of Lionism.

##### ARTICLE III MEMBERS

Section 1. (a) All Past District Governors of Multiple District 39 are eligible to become members of the association upon payment of annual dues to the association.

(b) Past District Governors of other Lions Districts upon becoming bona-fide residents of Multiple District 39 may become members of the association by a majority vote of the members and payment of annual dues to the association.

#### ARTICLE IV OFFICERS

Section 1. (a) The officers of the association shall be a President, Vice-President, and a Secretary Treasurer, all of whom shall be members of the association. These officers shall perform the duties prescribed by these By-Laws and by the Parliamentary authority adopted by the Association.

(b) The President and Vice President shall be elected at the annual meeting of the association, to serve for one year or until their successors are elected. Their term of office shall begin at the close of the annual meeting at which they are elected.

(c) The Secretary-Treasurer shall be appointed by the President.

#### ARTICLE V MEETINGS

Section 1. (a) The annual meeting of the association shall be held immediately following the close of the annual multiple District Convention, at a time and place designated by the President. Notice of such meeting shall be mailed to the members of the association by the secretary no later than fifteen (15) days prior to the meeting.

(b) Special meetings of the association may be called by the President or any ten (10) members of the association. Notice of such meeting shall be the same as outlined in Section I(a), Article V.

(c) Ten (10) members of the association present at any meeting of the association shall constitute a quorum.

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#### ARTICLE VI EXECUTIVE COMMITTEE

Section 1. (a) The officers of the association shall constitute the Executive Committee.

(b) The executive Committee shall have the general supervision of the affairs of the association between its business meetings, and perform such other duties as specified by the Association. The Committee shall be subject to the orders of the Association, and none of its acts shall conflict with action taken by the Association.

#### ARTICLE VII PARLIAMENTARY AUTHORITY

The rules contained in the current edition of ROBERT'S RULES OF ORDER NEWLY REVISED shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with these by-laws and any special rules of order the Association may adopt.

#### ARTICLE VII AMENDMENT OF BY-LAWS

These by-laws may be amended at the annual meeting of the Association by a two-thirds vote, provided the amendment has been submitted in writing to the members no less than thirty (30) days prior to the meeting

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(reserved for youth exchange by-laws)

LIONS CLUBS INTERNATIONAL MULTIPLE DISTRICT 39  
YOUTH EXCHANGE

(RESERVED FOR YOUTH EXCHANGE BYLAWS)

LIONS CLUBS INTERNATIONAL MULTIPLE DISTRICT 39 PIN TRADERS BY-LAWS

ARTICLE I -NAME. This Organization shall be known as the PIN TRADERS CLUB of MD39, hereinafter referred to as the club.

ARTICLE II - PURPOSE. The purpose of the club is to foster and encourage the trading of Lions and Lioness trading pins between all Lions and Lioness, and to provide advice on the design of trading Pins within the Multiple District 39.

ARTICLE III- MEMBERSHIP

SECTION 1. REGULAR MEMBERS. Any Lion or Lioness in good standing of a Lions or Lioness Club within the State of Idaho or Oregon, who submits application for membership shall be voted on by the Board of Directors. Approved applicants shall be required to pay an entry fee in the amount determined by the Board of Directors and approved by a majority of the membership of the Club. Any member may be from the membership roles by a majority vote of. the Board of Directors for any conduct which is contrary to the provisions of this By-Laws.

SECTION 2.. ASSOCIATE MEMBERS. Any Lion or Lioness from outside of MD-39 who submits application for Associate membership shall be voted by the Board of Directors. Approved applicants shall be required to pay an annual fee by July 1 of each year. The annual fee at the time this amendment is adopted is \$7.00. The annual fee hereafter shall be determined by the Board of Directors This shall be an administrative determination, which shall not require amendment of this provision. I

ARTICLE IV- FEES AND DUES OF REGULAR MEMBERS

SECTION 1. ENTRANCE FEES. Each member shall pay an entrance fee which must be received by the Secretary-Treasurer before such members is included on the Club membership rolls. The entrance fee at the time this constitution is adopted is \$10.00. The entrance fee hereafter shall be determined by the board of directors and approved by a majority of the members of the Club.

SECTION 2. DUES. Each member shall pay dues annually, payable to the Secretary-Treasurer by July 1 of each year. The annual dues at the time this constitution is adopted is \$10.00. The dues hereafter shall be determined by the Board of Directors and approved by majority of the club. This shall be an administrative determination which shall not require an amendment of this provision.

ARTICLE V. - OFFICERS &  
DIRECTORS

SECTION 1. OFFICERS. The Officers of the Club shall be a President, Vice President, Immediate Past President, and Secretary Treasurer. The officers shall serve two year terms. Effective date is June 1, 1996.

SECTION 2. DIRECTORS. There will be four Directors who will serve on the Board in addition to the Officers, two Directors will serve two year terms and two Directors will serve one year terms. Effective date is date of approval.

SECTION 3. LIMITS OF TENURE. No person shall be elected to serve more than two years in any one position. Position is defined as President, Vice President, Immediate Past President, Secretary-Treasurer, or a Director who has served one full two year term. after a one year layout may be elected again.

## SECTION 4. DUTIES

- a. **PRESIDENT.** The President shall be the Chief Executive Officer of the club and shall preside at all meetings of the Club and the Board of Directors; appoint committees; see that regular elections are held; and assure that all members are regularly informed of actions planned or taken by the Club.
- b. **VICE PRESIDENT.** In the absence of the President, the vice President shall preside at all meetings of the club and the Board of Directors. The Vice President shall participate in all discussions of matters brought before the Board of Directors.
- c. **SECRETARY-TREASURER.** The Secretary Treasurer shall keep a record of all meetings of the Club and the Board of Directors; maintain an updated roster of membership of the club; collect and have general charge of all monies of the club; pay all bills of the club upon approval of the Board of Directors, with payment by check being countersigned by the President; make full financial report at the meetings of the Club and/or Board of Directors. Financial records will be audited annually by an ad hoc Committee appointed by the President.
- d. **DIRECTORS.** There shall be four Directors, two elected annually for a two year term with the exception that at the election held at the Annual Meeting in May 1996, Two shall be elected for two year terms and two shall be elected for a one year term. All Directors shall participate in all discussions of matters brought before the Board of Directors.
- e. **IMMEDIATE PAST PRESIDENT.** The Immediate Past President shall be the principle advisor to the President and shall have a full vote on all matters brought before the Board of Directors.

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**SECTION 5. VACANCIES.** If the office of President shall vacant for any reason, the Vice President shall assume the role as Acting President until such time as a special election can be conducted to fill the unexpired term. The Acting President shall consult with the remaining members of the Board of Directors to determine the time for the special election, to include balloting by mail. In the event the Vice President becomes vacant for any reason, the President shall appoint a Vice President to assume such duties until such time as a special election can be conducted, to include balloting by mail. In the event the office of Secretary-Treasurer becomes vacant for any reason, the President shall appoint one of the Directors to assume said duties until such time as a special election can be conducted, to include balloting by mail. In the event of a vacancy occurs in one of the Directors, the position shall remain vacant until the next Annual Meeting. When more than one vacancy occurs in the Directors position the remaining Board of Directors shall appoint new Directors to serve until the next Annual Meeting.

**SECTION 6. COMPENSATION** No officer shall receive any compensation for services to the club, except that he may be reimbursed for approved administrative expenses.

## ARTICLE VI - MEETINGS.

**SECTION 1. ANNUAL MEETING.** There shall be an annual meeting held at the Multiple District 39 Lions State Convention at which time the officers and directors will be elected.

**SECTION 2. PIN TRADERS WEEKEND & TRADE.** There shall be at least one Pin Traders Weekend and Trade Meeting each year. A vote by the membership of the club shall determine the location of this meeting.

**ARTICLE VII - ELECTIONS.** The election of officers and directors shall take place during the Annual Meeting of the club, except that the Founders of the Club shall elect a slate of officers and directors to serve until the election at the Annual Meeting in 1997. The Nominations committee, as provided in Article VIII, shall present and nominate a slate of officers and directors to be elected. Additional nominations shall be called for from the floor. If no nominations are made from the floor, the slate presented by the Nominations Committee shall be elected by acclamation. If there is a contest for any position, the vote for that position shall be by secret ballot. Every regular member of the club who is in good standing shall have one vote. The candidate receiving a majority vote of those in attendance shall be declared elected.

## ARTICLE VIII - COMMITTEES

**SECTION 1. STANDING COMMITTEES.** The President shall appoint the following Standing committees, the Chairman of which shall become full voting members of the Board of Directors.

- a. **MEETINGS COMMITTEE.** The Meetings Committee shall be comprised of a chairman and as many members as deemed necessary by the chairman. This committee shall be responsible for making all arrangements for the Annual meeting and the Pin Traders weekend and trade meeting.

b. NOMINATIONS COMMITTEE. The Nominations committee shall be comprised of a Chairman and two other members, and shall submit a slate of officers and directors to the President at least 45 days prior to Annual meeting. The President and/or Secretary-Treasurer shall notify each regular member of the club, the names of the nominees at least 30 days prior to the Annual Meeting.

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c. INFORMATION COMMITTEE.

The information committee shall be comprised of a Chairman and many members as determined necessary by the Chairman. This Committee shall be responsible for the publication of a club Newsletter and for distribution of mailing lists of known traders from outside the State of MD-39. Further, this Committee shall disseminate all available information on trading pins from within and outside of the State of MD-39, and shall take necessary action to publicize the club to the maximum.

d. TRADING PIN COMMITTEE. The Trading Pin Committee shall be composed of a Chairman and at least four other members. This committee shall be responsible for recommending to the Board of Directors the topic and design for an annual trading pin for the club.

SECTION 2. AD HOC COMMITTEES. The President shall appoint special committees as deemed necessary.

ARTICLE IX- TRADING OF PINS. Club members are expected to conduct their activities in a highly ethical and considerate manner. It will be considered contrary to the best interest of this club for any member to ask a fellow Lion or Lioness to trade pins in excess of the value of the pin being offered. The club advocates trading pin for pin of equal value. The trading of pins should result in satisfaction on the part of both parties. To take advantage of a fellow Lion or Lioness defeats the very purpose for which this club has been organized.

ARTICLE X AMENDMENTS. This Constitution may be amended by a majority vote of the regular Club members present at any meeting, provided a copy of the proposed change is submitted in writing to each regular Club member at least 30 days before said meeting. Further, any proposed amendment may be altered as a result of discussion of the matter on the floor at meeting in which the proposal is being considered.

NOTE: The original constitution was approved by the founders on April 1, 1996. Approved by the MD-39 Council in June 1996. Approved by Lions Club International in October 1996.

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